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| **Agenda items** | **Notes** | **Actions** |
| 1. **Welcome** 2. **Present** 3. **Apologies** | Vicky, Joyce Robertson, Ellie Anderson, Ann Louise Murray, Phil, Donna & Karyn (Lanthorn), Nikki Buckley (WLC), , David Liddell WL bike library, , Cllr Fitzpatrick, Solomon, , Lesley Keirnan (WLC Com Reg)  Maria MacCauley, Christopher Jarden, Stacy Faulds, Mike Duncan (Crofthead CEC) |  |
| 1. **Notes from last meeting not on agenda** | Notes are agreed form last meeting |  |
| 1. **FB page updates** | * ***Branding –*** Linda has designed an initial poster. Just need wording. To send to Lesley to email out to everyone for comment   ***Background –*** promotion, to raise the profile of the community led action plan –, so its instantly recognisable– so everyone knows what we are doing and talking about.  Requires to beUser friendly. A Competition Can we organise an email box for posters to come back too.  Hard copy and virtual copies will be excepted  **Promotion** Competition to be promoted on the local Facebook, twitter, glow parent council pages – target the children and the families, Include Williamson and Bellsquarry PS. Vicky will distribute to schools - kids to come up with a name and a design.  **Prizes** –   * + arts and craft activities, books   + family activities   + pizza place and vouchers donation -   **timescales** a month turn around. Phil will see if Almond valley Heritage can offer something  **Move these items to the next meeting**   * Ideas to include on the site follow on from last meeting * Volunteering how do we keep the momentum * How do we support this economic wellbeing those on furlough, lost jobs etc | **Linda/lesley**  **Vicky**  **all**  **Phil** |
| 1. **Lanthorn updates** | Donna Karyn - See attached report for activity through COVID and present.  Highlights: read out to the group  The giving tree - Lanthorn has started working with schools NHS heath visitors, looking to give present to the most vulnerable boys and girls from 0 -18 yrs. No second-hand toys accepted this year. Donna will update us with drop off times for presents  Cath at Crofthead looking at supporting the giving tree by being a collection point? Cut off period for this is13th December due t next ongoing project Donna, Cath,Nikki and Karyn to meet up to discuss further .   * Working with the community food customers on a savings plan to support community food shop users plan and budget for Christmas dinner. * From 16th to Christmas eve looking at supporting 40 vulnerable families with a delivered Christmas dinner      * Looking at the seasonal Volunteering for clearing snow, leaves etc. keep a watch out for this and how to support and get involved – could this link with the litter picking? | **Donna**  **Donna, Cath, Karyn, Nikki** |
| 1. **Town centre fund updates** | ***Crofthead Community centre*** Mill room – some confusion as to work done and on contractors. Lesley and Nikki enquire  ***Nigel Rise footpath*** *-*work is commencing Funds now released.  ***Milestones project*** – on schedule to be completed by March 2021. One of our residents Ross is liaising with them on heritage boards  **New TC fund** potentially £14,788 for Dedridge - timescales from application to project completion is tight.  Council Executive organised for and passed, application received. Special LACs arranged funding hopefully to be agreed by end of Dec. Spend contracted by March 2021 and spent by August 2021.  **Possible TC applications**  - Playparks for younger children – residents fed back, places where there use to be playparks – Joyce and Phil, rocks, plants stick, Flower boxes, tunnels – Everard Rise small swing park for pre-school, the issues are the language and behaviours of some of the YP around pre-schoolers inappropriate. Ambrose rise – caterpillar frame?  Community Choices re play parks 3rd week of November – how you want to improve your playparks -Funding available from Community Choices. The info will go to every household. its going to have a soft launch. The group agreed to share it with the FB groups in jpeg and pdf format.   * Benches, flower beds etc in flytipping, glass hotspots – see below | **Lesley/Nikki/Mike**  **Joyce and Phil**  **Vicky** |
| 1. **Bins audit update** | Bins audit is up and running. The team are taking all the info of the audit on board to move bins as appropriate. The team are taking delivery of 50 sensors to be attached to bins to find out more about usage.  **litter picking** – Solomon has 10 sets and will support where and when. He will also share maps so you know whose land any litter is on.  Solomon to Link with Joyce.  Joyce will link with community to organise. Lesley to Send generic email address to Joyce again.  Ideas to prevent flytipping, litterpicking in other areas Solomon showed excellent results from Flower bed, chairs in the area where littering/flytipping hot spots, CDT department, occurs.  Report from Zero Waste Scotland on evidence review of flytipping behaviour( May 2017)  <https://zerowastescotland.org.uk/sites/default/files/Evidence%20Review%20of%20Flytipping%20Behaviour.pdf>   * Cleaner Community teams work closely with landowners for flytipping and litter. Share the link through Lesley for landownership. If council land, WLC will monitor the areas   Colourful paintings – using local artists. Worth getting the high school pupils involved – Vicky will see if anyone is interested. The Colinton tunnel – can we be inspired from this?  <https://www.facebook.com/thecolintontunnel/> Grassroots funding maybe available for the arts work. Main underpasses as below to be considered:  Under passes Mowbray into Quentin,  and St Ninians and Dedridge primary. | **Solomon /Joyce /all/Lesley**  **Vicky** |
| 1. **Skaters update** | * Howden Park Centre were successful in gaining funding through the Performing Arts Venues Relief fund and have the funding to look at an exhibition at HPC around the Livingston Skatepark that we discussed a few weeks back. * Skaters are looking at bin and signage placement as well as remedial work and suggested contractors for the skatepark * I have a meeting next week to look at the Crofthead barn with WLC officers regarding building reports etc to see if it’s suitable as an indoor skating facility. * I’ve also started developing this part of the plan and still require to add it into the local plan |  |
| 1. **AOCB** | * CLD services are working with the centre management to obtain a unit within the centre to work with YP. They maybe looking for some support on furnishing or resources. This is somewhere where YP can access the internet, undertake research, learn, mobilise, have a voice and socialise. * Concerns with YP (around 30) getting drunk, beside the stadium and Burnside path attacks, complaints have been logged to WLC. * **SCAMS** – latest is around Smoke alarms – FB group suggest putting this as a tab on the FB page * Discussion around shopping trollies to be brought forward to next meeting. Central places to drop off trollies why are people doing this is it an economic issue? - All end up in Burn at the lanthorn. Recycle the trollies, art work// thinking hats for next meeting? * **The pond –rats concern.**   Update from Environmental health  Due to COVID19 and the lockdown rats have been unable to source food from usual sources so they are wandering further afield…  Long grass does not increase rats in the area.  They are being seen more and getting more gallous as the streets are quieter. Just because they are passing through doesn’t mean they are a threat  If they have taken up on someone’s land that person is responsible for clearing them.Best not to look to treating rats yourself as can create other problems for example wildlife  Call WLC contractors or other reputable companies to dispose of rat infestation. Book a rat treatment  <https://www.westlothian.gov.uk/article/34387/Rats-Rattus-norvegicus->  **Preventative measures**   * No feeding birds with food being left on the ground * Bins – ensure lids are closed and no black bags are lying in the area * No dumping disregarded carry out containers with food in it * And definitely no disregarded food left out in the area for 6 weeks after an active treatment has been carried out. | **Solomon**  **Solomon** |
| 1. **Date and time of next meeting** | **Tuesday 24th November**  **6pm Zoom** |  |