

Form F1. Case Study Form Volunteer

We would love to hear more about your volunteering and to be able to share your experiences with others. It won't take long to complete this form and it will be much appreciated.

This form to be completed by the volunteer

Name

Age

Location: Town or Postcode

When did you start volunteering?

Where do you volunteer? Name of organisation(s)

Volunteer Roles

Why did you start volunteering?

Did you get a Saltire Award?

Yes No

If yes which Award?

Challenge

Approach

Ascent

Summit

Describe a typical day's volunteering

What difference have you made?

Tell us about a memorable moment

How has volunteering benefitted you?

It would be great to have a photograph of you either volunteering. Details of how to upload them are on the Completion Notes.

Please complete the following permission:

I agree to this information and photographs being passed to my local Saltire Awards delivery office and understand that it may be used for publicity purposes.

Signature of the volunteer

Date

Signature of parent/guardian (if volunteer under 16 years of age)

Date

Case Study Form - Notes for Completion

Completion of the form:

Form F1 should be completed by the volunteer.

Form F2 should be completed by the placement organisation.

Purpose of the form: The form is designed to collect information on individual successes achieved through volunteering.

TSI Guidelines: You do not need to complete a case study for every volunteer. Organisations will express interest on behalf of their volunteer on the Certificate Request Form.

Form F1 completed by the volunteer	Form F2 completed by the placement organisation
<p>Location For monitoring purposes a postcode or town must be entered.</p>	<p>Contact Details These must be completed as the Volunteer will be contacted through the placement organisation.</p>
<p>Where do you volunteer? Where multiple volunteering occurs the volunteer must opt to write about one or all of the organisations.</p>	<p>Volunteer Role For example do they work as part of a team or in a 1:1 situation? Give information on the type of voluntary work they undertake as well as commenting on client groups and/or service users.</p>
<p>Typical day's volunteering and memorable moment Confidentiality of others must be respected. Staff, volunteers and service users must not be named.</p>	<p>Unique Contribution Highlights individual qualities or skills that make the volunteer a valuable and effective contributor to the organisation.</p>
<p>Permission This must be signed by the volunteer. If it is not signed, the case study must not be used.</p>	<p>Special Achievements Can be as an individual or part of a group.</p>
	<p>Personal Development At least one area of personal growth should be noted.</p>

Photography: Before providing photographs and/or images, please ensure permission has been given. Photographs should be properly identified for our reference and be in JPG format, then forwarded to local Saltire Awards Delivery Office