Note of meeting of the Children and Families Third Sector Forum

Tuesday 23rd August 2022

**1.00 -2.30 at** Voluntary Sector Gateway and on Teams

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| Chair: | Helen Davis (YAP) | Note taker: | Tracy Kerr (VSGWL) |

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| Attendees: | Andrew Murray (Safe Families ), Caroline Millar (Children 1st), Collette Moran (School Bank West Lothian), Corrie Boyd (Youth Homeless Prevention-Strategic Development Education Services), Elaine Kinloch (LYPP), Fiona Brown (WLDAS), Gail (Homestart), Hazel Tyson (Circle), Helen Rashad (Firefly Arts), Lesley Mount (Signpost), Monica Mochar (WellBeing Scotland), Raymond Branton (FCDWL), Traci Mackie (Blackburn Family Centre), Tracy Murdoch (Kidzeco), Wilma Murray (Carers of West Lothian), Mhari Cunningham (Action for Children), Denise Arbeiter (WLC) |
| Apologies: | Elaine Provan(Daisy Drop In), Garry Walker(The Larder), Moreen Watson(Nightstop), Alison (COWL), Andrea Bruce(ODAP), Janette Mitchell (Action for Children) |

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| **Agenda Item** | **Decision/Action** | **Action By** |
| 1. **Welcome and Apologies**   Helen welcomed everyone to the meeting which included 13 people attending in person and 6 joining virtually. |  |  |
| 1. **Action note from previous meeting/ Matters arising**   Helen noted that she was still to send out the paperwork from the previous minutes.  There was further discussion around shared experience of the Scottish Summer Funding in practice. No one has yet received the evaluation form. | Send out outstanding paperwork | Helen Davis |
| 1. **Brief Feedback from other meetings - Children & Families Strategic Planning group meeting, ADP/ Whole Family Approach PSP, Community Safety group, C&F Performance Framework working group.**   **Strategic Planning Group**  At the last meeting there was a presentation about corporate parenting, short presentation from CAMHS ( Child and Adolescent Mental Health Service and discussion around GIRFEC. CAMHS reported long waiting times and that staff recruitment was ongoing.  **Commissioning Plan**  No-one was aware of any progress on this. Denise advised she will make enquiries and feed back to Helen what the current position is.  **Whole Family Approach PSP**  YAP have now filled the two positions for this. More information will be sent out soon. This a five year project named Wraparound West Lothian.  **Community Safety Group**  The group met recently and discussed the community safety plan which is being reviewed. Helen will send out a copy.  Corrie discussed the Geelong project which has been adapted in Wales as the upstream project. Corrie is looking at how this can be introduced in Scotland to tackle youth homelessness. | Update on the Commissioning Plan.  Copy of Community Safety Draft Plan to be sent out. | Denise Arbeiter  Helen Davis |
| 1. **Agency Presentations – Regular slot for information if required**   Elaine from Linlithgow Young People’s Project (LYPP) outlined the many services provided by LYPP  Their website is [www.lypp.org.uk](http://www.lypp.org.uk). |  |  |
| 1. **Trauma informed Practice – standing item**   Isabel Denholm has filled the post in West Lothian council to look at the trauma informed practice in the area.  Previous response to data collection wasn’t great. Helen will draft something again for another attempt to send out to all.  All said that a directory of services would be useful. It was confirmed that the new community hubs will be looking at creating a directory of services which will be accessible online.  A discussion was held around the community hubs and the schedule of when they will be open. | Invite Isabel to the next meeting.  Helen to prepare another information request.  Helen to send out information about the community hubs to all. | Helen Davis  Helen Davis  Helen Davis. |
| 1. **Roots – Update** The review for year one is being carried out. The project have been advised of a budget cut for year 2. The 11 partner organisations are considering how this will be accommodated. |  |  |
| 1. **W.L. Children’s Rights report**   Nothing more to report on this.  UNCRC – (UN Convention of the Rights of the Child)  Denise gave an update. As UNCRC is a legal requirement, Health and Social Care Partnership (HSCP) need to report on how children’s rights are embedded in their services.  A draft report covering 2017 – 2020 has been sent out for comment and input but there has been little response. Helen will send out a request again for a short paragraph outlining work done in the 3rd sector.  The next report will reflect work carried out in 2020- 2023. It is hoped that part of the evidence collected for this involves input from the children.  Denise asked that any new projects starting in this period consider collecting evidence for this report.  The format of the ongoing meetings will be changing, and Denise will send the future dates to Helen once they are decided to encourage more third sector representation. | Helen to re send request for examples of good work in the third sector to be sent to be included in the report.  Denise to send future dates of the Childrens Rights Priority Group. | Helen Davis  Denise Arbeiter |
| 1. **Mental Health and Wellbeing Framework - Update Draft Commissioning Plan – Ongoing item**   West Lothian Council now have the wellbeing indicators and are reviewing how the data will be collected locally. |  |  |
| 1. **TSSG – Update (Raymond)**   TSSG have not met again since the last forum – the next meeting is later in the week. Kirsteen Sullivan will be attending to discuss the new PDSP structure.  An additional strategy meeting will also be held on 29 August.   **VSGWL – Update (Tracy)**  Communities Mental Health funding has just been confirmed as £470k for round 2. The Gateway will be working on the application process and funding guidelines over the next few weeks. |  |  |
| 1. **Member Updates**   No further updates for this month. |  |  |
| 1. **AOCB – Date of Next Meeting**   **Whole Family Wellbeing Fund**  None of the organisations in attendance have been consulted about the proposal for West Lothian. Helen to find out what is happening and ask someone from WL Council to come along to a meeting to speak to the group about it.  Blackburn Family Centre were turned down for an application to tender and a discussion was held around how this will disadvantage the families in the local community. Traci asked that anyone who can provide any advice or assistance for the next application get in touch after the meeting.  Next meeting will include an update from the GIRFEC working group and Princes Trust will be invited to attend to update on their services.  Future Meeting Dates – all hybrid meetings either in person at The Gateway or on Teams. 1-2.30pm  27th September  25th October  22nd November  24th January | Helen to speak to Traci initially.  Tracy to send out calendar invites | Helen Davis  Tracy Kerr |