





Introduction

The aim of Get Online Week is to encourage West Lothian residents to improve their digital skills in both the workplace and at home through participating in a range of virtual sessions.













Why do we need Get Online Week?

Being online can help you to save money, find work, stay in touch with friends and family and much, much more - but it can be hard to know where to turn if you need some help. The pandemic has seen more people than ever get connected - but it has also left those who are offline even further behind. Coupled with the cost-of-living crisis facing the UK it's never been more important for everyone to have the skills, confidence and access to benefit from digital.

This Get Online Week, we're encouraging people to Try One Thing - whether that's learning how to video call friends and family, compare deals online or find a new job - you can find support this Get Online Week.

Get Online Week Events Calendar 🚟



Date / Day	Event	Venue	Time
Wednesday 19 th	Drop In event with West Lothian Council and Almond Housing	Almondbank Centre, Craigshill	1 - 5 pm

Learn how you can save time and money using online apps and services. There will be food and refreshments available and freebies from local organisations and council services. Digital tutors from the council's Adult Learning team will be available to help you get the most from your tablet of smartphone and the council's libraries team will show you how to access library services digitally. You can also find out what support is available to help you get a device or access to the internet.

Adult Learning

Date / Day	Event	Venue	Time
Tuesday 18 th	Beginner IT class	Forestbank Community Centre	10 - 12 pm

Visit a beginner IT class and get more information about how we can help you improve your digital skills. Drop in throughout the session to speak to a digital tutor about any aspect of IT. Get information about IT classes and training available locally.

Wednesday 19 th Beginner IT class Partnership Centre

Visit a beginner IT class and get more information about how we can help you improve your digital skills. Drop in throughout the session to speak to a digital tutor about any aspect of IT. Get information about IT classes and training available locally.

Wednesday 19 th	Digital Drop-In Session	Almondbank Centre	1 - 3.30 pm	
Drop in throughout the day to speak to a digital tutor about any aspect of IT. Get information about IT classes and training available locally.				
Thursday 19 th Beginner IT class Community Centre 1 - 3 pm				

Visit a beginner IT class and get more information about how we can help you improve your digital skills. Drop in throughout the session to speak to a digital tutor about any aspect of IT. Get information about IT classes and training available locally.

Business Gateway

Date / Day	Event	Venue	Time	
Monday 17 th	Photography for Online Business	Online Business Gateway webinar	10 - 12 pm	
Click here Photography for Online Business to book on.				
Tuesday 18 th	30-minute 1-1 support on using social media for your business		10 - 12 pm	
Email invest@westlothian.gov.uk to book an appointment				

Wednesday 19 th	An Introduction to Business Websites	Online Business Gateway webinar	2 - 4 pm	
Click here An Intro	duction to Business W	/ebsites to book	on.	
Thursday 20 th	Running a Business Remotely	Online Business Gateway webinar	10 - 12 pm	
Click here Running	a Business Remotely	to book on.		
Friday 21 st	E-Commerce with Shopify	Online Business Gateway webinar	12 - 2 pm	
Click here E-Commerce with Shopify to book on.				
Monday 24 th	Instagram for Business	Online Business Gateway webinar	10 - 12 pm	
Click here Instagram for Business to book on.				

Access2employment

Date / Day	Event	Venue	Time
Wednesday 19 th	Drop-in	Access2employment Almondbank	9.30 - 12 pm

Drop in to speak to an employment advisor for advice and support around all aspects of employment, training and job searching

Thursday 20 th	Online Job Searching	Access2employment Almondbank	11 - 12 pm

This one-hour session delivered by an employment adviser from the council's Access2employment team will show you how to search and apply for jobs online.

Email access2employment@westlothian.gov.uk to book a place

Thursday 20 th	How to use LinkedIn	Access2employment Almondbank	12 - 1 pm

This one-hour session delivered by an employment adviser from the council's Access2employment team will show you how to set up and get the most from your LinkedIn profile.

Email access2employment@westlothian.gov.uk to book a place