Note of meeting of the Children and Families Third Sector Forum

Tuesday 22nd November 2022

**1.00 -2.30** on Teams

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| Chair: | Helen Davis (WLYAP) | Note taker: | Tracy Kerr (VSGWL) |

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| Attendees: | Ashley Darge (Prince's Trust), Caroline Millar (Children 1st), David Gibson (Smile Counselling), Denise Arbeiter (West Lothian Council), Emma Jackson (Wellbeing Scotland), Gail (Homestart), Garry Walker (The Larder), Helen Davis (WLYAP), Jannette Mitchell (Action for Children), Jocelyn Crawford (Safe Families ), Lesley Mount (Signpost), Raymond Branton (FCDWL), Traci Mackie (Blackburn Family Centre), Tracy Kerr (VSGWL), Tracy Murdoch (Kidzeco), Wilma Murray (Carers of West Lothian) |
| Apologies: | Alex Collop (Circle), Andrew Murray (Safe Families ), Corrie Boyd (Youth Homeless Prevention-Strategic Development Education Services),  Hazel Tyson (Circle), Helen Rashad (Firefly Arts) |

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| **Agenda Item** | **Decision/Action** | **Action By** |
| 1. **Welcome and Apologies**   Helen welcomed everyone to the meeting and noted apologies. |  |  |
| 1. **Action note from previous meeting/ Matters arising**   All actions were completed. Previous action note was agreed. |  |  |
| 1. **Brief Feedback from other meetings**   **Children & Families Strategic Planning group meeting**  A meeting was held last week. The main discussion was around refreshing the children’s services plan for 2023 -2026 which is due for renewal. The commissioning and corporate parenting plan is also being refreshed but will not be finalised until after the children services plan to consider any amendments required.  **ADP/ Whole Family Approach PSP**  The PSP is already formed with the wraparound service now in place. Meetings are continuing.  The first meeting of the alcohol and drug partnership collaborative group has been held. They are carrying out a review to ensure all services are linked together. The minutes will be recorded on COINS, Helen will circulate these once available. The group will link into the children and families forum and into children services plan.  **Community Safety Group**  The group met last week and reported that due to successful partnership working, this year’s bonfire night was reasonably successful with few reports of any issues.  **C&F Performance Framework working group**  The Roots annual review has been completed for year one and was very positive. The group are now looking at developing it for year two. | Circulate minutes of drug and alcohol partnership collaborative group. | Helen |
| 1. **Agency Presentations –** No presentations were scheduled for this meeting.   Karen Philip from Downsyndrome Scotland and Isobel from WLC suggested for future dates.  To be invited to future meetings once normal meeting schedule resumed. See point 6.  Anyone wanting to do a presentation at future meetings to get in touch with Helen. | Invite Karen Philip and Isobel to future meetings. | Helen/Tracy |
| 1. **Trauma Informed Practice – standing item** A discussion was held, and all felt it is unclear what was happening in West Lothian Council with this. Denise advised there is a project being worked on and she would find out if there is any third sector representation and report back to Helen.   Raymond asked to be kept informed as he would be interested in attending one of the meetings for an update. | Denise to advise Helen and Raymond about third sector representation on the Trauma Informed Practice group. |  |
| 1. **WLC Children’s Services Plan/ Performance Framework**   Discussion was held around how to create meaningful measurements that could be used across all organisations in the children and families section of the third sector. Suggested measurements need to be agreed and submitted by the end of February and it was agreed this would involve a significant amount of work.  General comments made included   * Early intervention needs to be recorded. * Needs to measure meaningful outcomes * Could look at creating simple questions to provide measurements. * Looking at shanarri indicators * Ensuring the collective measurement can be reported on an annual basis.   It was agreed that a forum meeting in December and in January would focus solely on this topic and Helen would approach evaluation Scotland to see if they were able to facilitate. Community Enterprise was also suggested to facilitate.  Denise agreed to forward the national wellbeing indicators for the children and families performance framework to be used for guidance. Helen will circulate around the group.  Lesley discussed work done with pro bono economics and will forward the papers. | Book additional meeting for 13th December 1-.2.30.  Circulate national wellbeing indicators.  Forward pro bono economics papers | Tracy  Helen  Lesley |
| 1. Mental Health Oversight Group - Update  Thanks were given to those who have come forward to represent the third sector on the mental health overview group. |  |  |
| 1. **TSSG – Update**   No further updates.  **VSGWL - Update**  The closing date for the Communities and Mental Health Funding is Thursday 24th November. Based on the number of applications received so far it is expected this will be oversubscribed. |  |  |
| 1. **Member Updates**   No significant updates however anyone wanting to share an update should send it to Helen or Tracy to be circulated around the forum members. |  |  |
| 1. **AOCB/DONM**   Helen advised that she had been in touch with Linda Roddie from Axion Consulting after the last forum meeting. Linda replied to advise that the timescale for the Whole Family Wellbeing Fund consultation had been extended and suggested further meetings with the forum be delayed until early January.  The group suggested meeting on either Tuesday 10th January at 1pm or Thursday 12th January at 1PM at WLYAP. Helen will suggest the dates to Linda and confirm the agreed date.  Future meeting dates   * 13th December 1-2.30pm – this meeting will be the facilitated meeting to discuss performance indicators. In person meeting only at The Gateway, 20-22 King Street, Bathgate, EH48 1AX * 24th January 1-2.30pm - second meeting to discuss performance indicators. In person meeting only. The Gateway, 20-22 King Street, Bathgate, EH48 1AX |  |  |