West Lothian Volunteer Network

**WLVN Meeting – Tuesday 18th April, 2023 at 13.00**

**Attendees**:  **Linden Raeburn(WLC Volunteer Team) - Chair, Rosie Bunce (Macmillan@West Lothian/Advice Shop), Ann Holloway(Change,Grow,Live), Tracy Kerr (VSGWL), Elizabeth Campbell(HCL Transport), Claire Garton(NHS Lothian), Sylvia Forshaw (OPAL), Patricia Henderson (CoWL), Gillian Dunnigan(SSS), Rosemary Sleith (Open Door Scotland), Abbie McDonnell (The School Bank WL), Ann Edwards (WL Food Train), Stuart Barrie (VSGWL), Grace Mortimar-Wishart (West Lothian Credit Union), Lisa Callaghan (Home Start WL)**

**Guest Speaker: Melissa McAleavy and Jim (Access2employment wellbeing team)**

**Apologies: noted with thanks.**

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| **Agenda Points:** | **Minutes:** | **Action/By:** |
| **1. Welcome & Apologies** | Linden chaired the meeting and welcomed all. . |  |
| **2. Guest Speaker** | Melissa McAleavy and Jim from West Lothian Council gave an overview of the role of the Wellbeing Team and the wider Access2employment service. The Wellbeing Team will work with people both pre employment and provide support to people to stay in employment on an individual and group basis. |  |
| **3. Previous minutes and actions** | Previous minutes were approved and all outstanding actions were agreed completed. |  |
| **4. Next meeting chair and minute taker** | Rosie Bunce will chair the meeting and Clare Garton will take the minutes. |  |
| **5. Volunteer Fair Update** | Rosie had been in touch with venues previously used for volunteer fayres and listed who will be able to host the fayres in the week 1-7 June.  Rosie will book slots in each of the venues 10-12 and 1-3.  Once booked Tracy will circulate the venues and times for all to book slots to attend and manage the stalls at that time.  All to advertise the fayres on their social media once agreed.  WLC will hang banners in West Lothian alerting all to the fayres. | Rosie / Tracy |
| **6. Celebration Update** | An overview of the current position of the celebration preparations were given. It was agreed that the link to the celebration booking would be sent around again to all.  Currently 5 spaces per organisation can be booked however this will be reviewed if there are spaces remaining.  A reminder to all that thank you prizes (raffle) can be handed into Bathgate Partnership Centre on Wednesdays for the attention of Rosie/Maureen or Linden. | Tracy  All |
| **7. Brief Service Updates** | All services gave an update which are not minuted however any updates that are to be shared can be sent to the mailbox [wlvolunteernetwork@gmail.com](mailto:wlvolunteernetwork@gmail.com) |  |
| **8. TSSG Update** | No update as no one had attended the meeting however full minutes of TSSG meetings can be found on VSGWL website [*www.voluntarysectorgateway.org/working-together/third-sector-strategy-group/*](http://www.voluntarysectorgateway.org/working-together/third-sector-strategy-group/)  Anyone willing to attend on behalf of WLVN should get in touch [wlvolunteernetwork@gmail.com](mailto:wlvolunteernetwork@gmail.com). | All |
| **8. WLVN Celebration** | A sub group met directly after the WLVN main meeting to discuss the details of the celebration. |  |
| **9. AOCB & Date of Next Meeting** | **Dates of next meetings:**   * Tuesday 16th May @ 1.00pm   All meetings will be hybrid either in person at The Gateway, 20-22 King Street, Bathgate, EH48 1AX or on Teams. Joining details are on the calendar invitations and reminders of dates posted on our social media channels. If you do not already follow the social media channels, please do so:  West Lothian Volunteer Network (WLVN)    <https://www.facebook.com/WestLothianVN>  <https://twitter.com/WestLothianVN> |  |