




WLVN Meeting – Monday 16 January, 2023 at 11.00am

Attendees: Roma Skjoldager (Venture Trust), Rachel Lee (OPAL), Carrie-Ann Tugman (SSS), Debbie Forsyth (Gig Buddies), Elaine Campbell (WL College), Linden Raeburn(Advice Shop), Rosie Bunce (Macmillan@West Lothian/Advice Shop), Maureen Colquhoun (Advice Shop), Ann Holloway(Change, Grow, Live), Tracy Kerr (WLVSG), Lesley Balaj (Bridge Project), Elizabeth Campbell(HCL Transport), Lisa Callaghan (Homestart), Alastair Ramsay (CAB West Lothian) Margaret King (Team Jak), Donna Paterson Harvie (Neil’s Hugs), Claire Garton(NHS Lothian), Natalie MacDonald (Student), Sharon Fredrickson (Kidzeco)

Guest Speaker: Catherine Findlay, Community Connections

Apologies: noted with thanks.

Agenda Points:	Minutes:	Action/By:
1. Welcome & Apologies	Tracy Kerr chaired the meeting.	
2. Agree Previous minutes	Approved - no matters arising.	
3. Next meeting hosting and minutes	<p>Meetings will now be held on Tuesdays at 1.00pm. Future dates: 14th February, 14th March, 18th April, 16th May.</p> <p>Volunteer celebration will be held in June.</p> <p>February meeting will be a hybrid meeting - f2f in The Gateway and a link will be sent for those wishing to join on-line.</p> <p>Lesley Balaj will chair the meeting and Debbie Forsyth will take the minutes.</p> <p>Minutes for March - Linden Raeburn. Minutes for April - Claire Garton</p>	Tracy
4. Guest Speaker	<p>Catherine Findlay - Community Connections.</p> <p>If you would like to find out more please email Catherine directly: Catherine.Findlay@westlothian.gov.uk</p>	
5. Forum Membership	A form will be sent out to all members asking if they wish to remain part of the Network moving forward.	Tracy
6. Volunteer Manager Event	<p>No date confirmed as yet. If anyone has an idea for a speaker please contact Linden - linden.raeburn@westlothian.gov.uk</p> <p>A few suggestions were put forward at the meeting and these will be followed up. VSG happy to take part.</p> <p>Discussion took place around holding a Spring Volunteer Fair if the event doesn't go ahead soon</p>	All members Linden
7. Celebration	Ann gave details of what is involved in the celebration for new members. Volunteer week is from 1st to 7th June this year. The celebration is due to be held on Friday 9th June. Elaine will check what events are taking place in the college and the celebration date will be moved to fit in if they are happy to host the event again this year. If anyone would like any further	

	<p>information on the event please contact Ann Holloway - Ann.Holloway@cgl.org.uk</p> <p>Volunteers for Volunteer Celebration planning sub-group: Linden, Maureen, Rosie, Ann, Lesley, Tracy, Claire, Donna, Elaine and Rachel. The first meeting will follow the Network meeting on 14th February.</p> <p>Funding for the event - full financial information will be available at the next meeting. Also look at applying for funding through VSG.</p> <p>Entertainment - if anyone knows anyone who would provide entertainment at the event please contact a member of the sub-group. Travel expenses will be paid.</p>	<p>Ann/Tracy</p> <p>All members</p>
<p>8. Service Updates</p>	<p>All services gave an update.</p> <p>Elaine (WL College) - looking for 20 hours placements for Business students. If you would further information please contact elaine directly - ecampbell@west-lothian.ac.uk</p> <p>VSG - information attached with minutes</p> <p>Change, Grow, Live - contact Ann directly for further information - Ann.Holloway@cgl.org.uk</p>	
<p>9. AOB</p>	<p>Ann attended the TSSG (Third Sector Strategy Group) meeting on behalf of WLVN. She gave a brief update on the Network. Ann will also attend the next meeting on Thursday 19th January. If anyone else would like to attend future meetings please contact Ann - Ann.Holloway@cgl.org.uk</p> <p>Most organisations in attendance at the meeting are in the process of recruiting volunteers but finding it difficult - Network to look at holding a Volunteer Recruitment Fair in the near future.</p>	
	<p>Dates of next meetings:</p> <ul style="list-style-type: none"> ● Tuesday 14th February @ 1.00pm - hybrid meeting ● Tuesday 14th March @ 1.00pm ● Tuesday 18th April @ 1.00pm ● Tuesday 16th May @ 1.00pm <p>Joining details will be sent nearer the time for all meetings and reminders of dates posted on our social media channels. If you do not already follow the social media channels, please do so:</p> <p>West Lothian Volunteer Network (WLVN)</p>  <p>https://www.facebook.com/WestLothianVN https://twitter.com/WestLothianVN</p>	